

Junior Business Travel Consultant (REF: OP0622)



Closes: 21st June 2022

About the company

Beyond Business Travel is a leading travel management company in UK and Ireland who has continued to grow throughout 2021 with over 20 new corporate account wins in 2021. We are dynamic, innovative, and fast-growing with a focus on providing the best in travel technology and service to our clients.

We are based in Belfast & Dublin and are looking for staff that are enthusiastic and can deliver an exceptional customer experience. This company growth, combined with greater activity from our corporate clients means we need to add consultants to our team.

Why work for Beyond Business Travel?

- ✈ Are you interested in working in travel, with a company who focuses on the latest travel technology for its clients?
- ✈ Do want to work for a company that goes the extra mile for clients?
- ✈ This role will be the start of a career in travel technology
- ✈ We have offices in Belfast & Dublin for hybrid working, training and office-based work when needed.
- ✈ We provide highly competitive remuneration
- ✈ Healthcare Plan
- ✈ Career plan with training
- ✈ We are a social bunch and enjoy nights out

Summary of Role

The junior business travel consultant is a role which will be full of learning and training. Learning all things about the business travel industry and the latest travel technology. You will report to the Team Leader in Operations, and you will receive full training for your role. Responsibilities will vary dependent on the business needs but will primarily be part of a team that will cover travel requests from our corporate clients who have travel technology. We pride ourselves on going the extra mile for our clients and need team members who have the same approach to clients.

Key Responsibilities

- Be a point of contact for clients and provide timely, expert advice
- Basic travel bookings from corporate clients
- Always offering high level of customer service
- Using a proactive approach to offer solutions to clients

Skills and Experience

- Minimum 5 GCSE passes including Maths, English
- Customer service background
- Excellent customer relationship, communication & interpersonal skills
- Can do work ethic and ability to work in a fast-paced working environment
- Team Player
- Ability to working in line with procedures with a focus on attention to detail
- Ability to work towards individual and team targets
- Genuine desire to work within the business travel sector

Desirable

- Proficient in MS Office applications
- Experience working in an office environment
- Travel experience

On offer is a competitive starting salary and an excellent benefits package, so if this role is of interest to you, and to apply to join our team please send your CV to HR@beyondbusinesstravel.com, all applications will be treated with the strictest of confidence.